

Scrayingham Parish Council

Minutes of the Scrayingham Parish Council Meeting Held on Monday 23 March 2015 At 7.30pm in Scrayingham Church

Attendees:

Mrs S Elsey
Ms S Flowers (Parish Clerk)
Mr P Jones (Chairman)
Mrs L Scott
Mrs C Stone
Mr M Stone

Apologies:

Ms J Devos
Mr N Groves

In attendance Mr D Livesey (for item 8)

1. Minutes of the meeting held on 1 October 2014

Approved subject to inclusion of R Scott's name as being in attendance and amendment to first paragraph of point 3 to ".... to participate in item 3."

PJ

Minutes of the meeting held 1 December 2014.

The minutes were agreed.

Matters Arising

1. Neighbourhood Watch

Nothing further to report. It was agreed that whilst this item would continue to be kept under review, it should be removed from the Agenda.

SF

2. Defibrillator

P Jones to contact Mr B Binns to advise of the decision not to go ahead with the purchase of defibrillators.

PJ

3. Parishioner Terms of Release under Licence

P Jones advised he had been contacted by N Groves over the concerns around this issue. It was agreed that this was a matter that had been dealt with by the legal system and that the Parish Council, whilst understanding the grave concerns, would defer to North Yorkshire Police over any further actions.

8. Broadband

It was agreed to take this item next on the agenda.

Mr D Livesey was welcomed to the meeting and explained he had been considering the broadband capabilities and possibilities for both Scrayingham and Leppington villages.

He was able to advise that as Scrayingham is connected to Cabinet No 4 on Skirpenbeck Lane, it therefore falls within the East Riding boundary. As a consequence this is to be upgraded with work due to be completed by June 2015. This will result in much improved internet speeds.

However, Leppington is connected to the No 1 cabinet at Burythorpe and therefore falls within the North Yorkshire boundary. There is no date at the moment for upgrades for this cabinet.

Mr Livesey provided the meeting with information regarding satellite broadband.

PJ reported he had written to A McIntosh, MP, regarding the broadband issues but to date had no response.

Mr Livesey was thanked for the information he had supplied and for his work in pushing the case for improved broadband within the villages. Mr Livesey left this meeting at this point.

Financial Report, Audit & Insurance

a. Risk Assessment

f. Parish Council Assets

Items (a) and (f) considered at the same time. It was noted that a list of Parish assets is maintained and regularly updated with inspections carried out on a regular basis. This list will be circulated prior to the next meeting.

It was also noted that two signatories continue to be required for all cheques and it was agreed the Clerk would circulate scanned bank statements to Councillors upon receipt. The bank is to be requested to forward any future correspondence including bank statements to the Clerk.

PJ/MS

b. Parish Levy/Draft Charging Schedule

d. Guidance received from Ryedale on Precept Variances

Items (b) and (d) considered at the same time. PJ is to write to RDC to response to their letter dated 12 February 2015.

PJ

c. Renewal of Parish Council Insurance

The previously circulated quote for insurance of £159 was considered and agreed unanimously. The Clerk was authorised to arrange for this to be renewed.

e. Internal Audit

The Audit process 2014/15 was discussed. Changes to the scope of audit had previously been circulated to Councillors and it was noted that for the size of Parish Council, there was now no requirement for an external audit, with more reliance being on internal audit.

After lengthy discussion, it was agreed that it would be good practice to consider appointing a new internal auditor. PJ agreed to write to Mr Denness to advise him of this. ~~PJ and LS to identify suitable internal auditors.~~ PJ
PJ/LS

Information Commissioner

It had now been identified that the Parish Council ~~should have been~~ requires registration with the Information Commissioner to hold personal data; ~~however this has not been the case.~~ In view of this the Clerk was requested to ascertain how to register. It was noted this would incur a cost of £35 per annum. SF

3. Parish/Community Elections

Parish/Community Elections take place on 7 May 2015. Any vacancies will be advertised thereafter. There would also be the opportunity to co-op Councillors.

4. Banking and Clerk's Salary

As previously agreed, Autela Payroll Services have now been appointed to deal with the payroll and the payment of the Clerk. It was agreed a sub bank account should be set up and PJ and MS are to make enquiries of the bank as to how this should be done. PJ/MS

5. Drainage in Scrayingham Village

No further progress had been made. It was noted that strong smells were being omitted from the treatment ponds at the present time and this is to be monitored.

PJ agreed to email Yorkshire Water yet again and to contact R Flint, Chief Executive, if no response is received. [PJ advised he had received no response to recent phone calls and emails.](#) PJ

6. Planning

a. Manor Farm, Leppington

It was noted that planning applications have been submitted to Ryedale District Council under reference numbers 15/00086FUL and 14/01176/73A however insufficient time had been provided to allow the Parish Council to respond. It was not known whether this permission had been granted. Ryedale had again failed to advise SPC by email that applications were in progress, despite several requests.

b. Rectory Farm, Scrayingham

No response had been received from Ryedale District Council with regard to the unacceptable pattern of the bricks. PJ to chase for a response.

PJ

~~PJ is to contact RDC to complain advise that the Parish Council does not appear to be included within the planning application process, with no time being allowed for the Parish Council to meet and consider applications.~~ to advise that they should take steps to ensure that release of planning documentation is timed to allow SPC sufficient notice to consider applications, and communicated in advance via email.

7. Scrayingham Church Hall

C Stone advised that correspondence received indicated that the Estate had recently gained ownership of land on which the Hall stands by a claim of adverse possession, which had gone uncontested by the Church on the grounds of avoidance of legal expense. Further, the Church had agreed to give 50% of potential sale proceeds of the Hall away to the Aldby Park Estate.

It was understood that an MP had sought clarification over the matter from the Diocese of York.

8. Broadband

Considered earlier in the meeting.

9. Footpaths & Bridleways

It was confirmed that it was the Landowners responsibility to keep footpaths clear, however overgrown footpaths could also be reported to North Yorkshire County Council.

10. Any Other Business

Dog Fouling

C Stone advised that a Parishioner had complained to her about dog fouling and bags being thrown into their hedge. The possibility of installing waste bins and also erecting temporary signs encouraging dog owners to clean up after their animals is to be explored. PJ to write to B Dunn/Dog Warden.

PJ

Hours worked by Clerk

L Scott queried whether the Clerk's salary reflected the number of hours she was working for the Parish Council, and whether in fact she was being paid at least the minimum wage. The Clerk was requested the record the hours she worked and this will be reviewed further.

SF

It was proposed by P Jones and seconded by M Stone that a number of cheques should be issued:

Cheque No 100143 payment to S Flowers £180 for Clerk's salary
Cheque No 100144 to Broker Network Ltd £159 for the insurance
Cheque No 100145 payment to PCC St Peter & St Paul £12 for hire of the Church

11. Date of Next Meeting

Monday 11 May 2015 at 6.30pm Parish AGM in Scrayingham Church followed by the Parish Council AGM.