

Scrayingham Parish Council

Minutes of the Scrayingham Parish Council Meeting

Held on Monday 21st March 2016

At 7.30 pm in Leavening Methodist Hall

Attendees:

Mrs Jan Devos (JD)
Mr Hugo Hildyard (HH)
Mr Phil Jones (Chairman) (PJ)
Mr Dave Livsey (DL)

Apologies:

Mr Mervyn Stone, Mrs Carolyn Stone
Mrs Linda Scott

Phil Jones (PJ) thanked all for attending.

1. Minutes of the meeting held on 18th January 2016 Matters Arising (not elsewhere on the agenda)

The minutes of the meeting held on 18th January 2016 were approved by all.

2. Finance, Audit and Compliance

Preparation was made for completion of the 2015/16 Annual Return; a full risk assessment was undertaken that covered Financial, Insolvency, Fraud, Public and Employee Liability.

It was noted that SPC had introduced formal Financial Regulations during 2015, and that there had been no change to the current arrangements for the discharge of any expenditure, all requiring minuted approval and two cheque signatories.

It was noted that a budget of £1,300 had been prepared for 2016/17 and that this was approved by all in the previous meeting of 18th January 2016.

It was also noted that SPC had appointed Autela payroll services and that this service continued, albeit currently on hold while the vacancy for a Parish Clerk pertains following Mrs Sheena Flowers' resignation in September 2015.

PJ had undertaken an inspection of all Parish Council Assets including the Telephone Kiosks and Notice Boards and found no issues of safety or requirement for significant maintenance.

PJ to work on Annual Return in time for completion in June 2016

Expenditure

Expenditure of £390.74 was approved by all:

PJ hawed also received a quotation of £164.25 from Came and Co for Annual Parish Council Insurance, the renewal of which was agreed by all.

PJ advised that an opportunity had arisen to provide the prospective new Clerk, Florencia Clifford with PC Clerk training offered by YLCA. It was agreed by all at the meeting and via previous email that expenditure of £115.00 should be authorised for this purpose.

Summary:

Autela Payroll Services - £72.49 (Number 100159)
YLCA Clerk's Training Course - £115.00 (Cheque Number 100160)
Came and Co - Parish Council Insurance £164.25 (Number 100161)
Hire of Hall - £39.00 (*Note PJ paid cash on behalf of SPC to Leavening Methodist Trust and will claim back accordingly once a third signatory has been nominated with Barclays to replace former councillor Mrs Elsey)

Proposed: PJ

Seconded: JD

Other Expenditure Items:

It was agreed and approved by all that SPC should authorise expenditure of up to £1,000 per village to facilitate progress in improving Broadband connectivity (see Broadband (below)).

It was further agreed that SPC would be prepared to fund up to £300.00 towards a village event to celebrate Her Majesty the Queen's 90th Birthday celebrations during 2016/17. It was likely that this would be a fundraising event and would be best organised by the Friends of Scrayingham.

It was agreed also to take a further look at improving the signs to each village though no specific expenditure was agreed.

All expenditure items would draw upon SPC's financial reserves; the items were not included in the annual budget as it was not clear at the time exactly if or when they would be discharged during 2016/17.

Proposed: PJ

Seconded: JD

3. Clerk's and Councillor Vacancies

PJ to
progress

PJ was to meet Florencia Clifford to discuss the forthcoming Clerk's training course.

He was also to approach Peter Fisher of Leppington with a view to becoming a Parish Councillor. It was noted and greatly appreciated by all that Carolyn Stone had agreed to temporarily withdraw her resignation from SPC in order to provide support during the search for a new Councillor.

4. Footpaths, Highways and Drainage

PJ to
monitor

PJ reported that Simon Lythe had advised that improvements to Leppington drainage were planned in the 2016/17 financial year by NYCC.

PJ advised that Yorkshire Water reported no further progress over the proposed scheme for Scrayingham other than that a report was due in June 2016.

5. Planning

There were no planning applications to discuss. It was noted that the Manor Farm Leppington developments had received partial approval but that plans to use the flat roof in both plots as a veranda had been refused on the grounds that their use would encroach upon the privacy of the adjacent properties.

6. Village Amenities

PJ to
progress
with JD

Improvement of the areas at the entrances to Leppington village was discussed. Costs of signage would be obtained along with some proposed approaches. Mrs Devos offered to make enquiries to this end.

Proposed: PJ

Secoded: JD

7. Forthcoming meeting dates:

The following forthcoming meeting dates were agreed:

09/05/16, 08/08/2016, 07/11/16, 06/02/17

8. Any Other Business

Broadband

PJ to
monitor

DL reported that there had been no progress on broadband other than an offer of subsidy for the provision of Satellite broadband for businesses in

the Parish. It was agreed at the meeting that the preferred approach of the Parish Council was to maintain the strategy of seeking a terrestrial solution to the problem, given that this would provide a level of future proofing. It was also agreed that if a contribution could be made by SPC in both villages to help to facilitate a solution that seed funding should be made available.

It was noted that Satellite does not provide sufficient additional bandwidth to the existing terrestrial solution to make the case for its installation very compelling. PJ agreed to lobby Kevin Hollinrake over the broadband issue for both villages.

PJ to
contact
Kevin
Hollinrake

The meeting closed at 20:30 Hrs.

Date of Next Meeting

The next meeting will be the **Parish Council Annual Meeting** at the earlier time of 18:30 on Monday 09/05/2016. This will be immediately followed by the **Annual Parish Meeting** at 19:30.